

PUNJAB STATE LEGAL SERVICES AUTHORITY**Site Number 126, Sector 69, Mohali (SAS Nagar)****ENGAGEMENT OF LAW RESEARCHERS**

Applications on prescribed format and annexure (attached herewith), are invited from Indian citizens who fulfill the following essential qualification and other eligibility conditions, as on 01.12.17, to work as Law Researcher in the Punjab State Legal Services Authority purely on contractual basis initially for a period of 3 months which may be extended further for such period as may be considered appropriate subject to his/her satisfactory performance. However, the contract can be terminated at any point of time without any prior notice.

Qualification and Experience:

- (i) The candidate must be having a Bachelor Degree in Law(including integrated Degree Course in Law) as on the date of appearing at interview from any Institute established by law in India and recognized by the Bar council of India for enrolment as an Advocate.
- (ii) Candidate studying in the fifth year of the Five-Year Integrated Law Course will also be eligible to apply subject to completion of the 5th year course before engagement as Law Researcher.
- (iii) The Candidate must have knowledge of computer including retrieval of desired information from various search engines/processes such as Manupatra, SCC online, LexisNexis, westlaw etc.

Age and Nationality:

A candidate must not exceed the age of 30 years as on the last date of receipt of applications and must be a citizen of India

No document except certificate issued by the Registrar of Births and Deaths or educational certificate shall be admissible as a proof of date of birth.

Consolidated Stipend;

A fixed consolidated stipend of Rs. 20,000/- per month without any dearness or other allowances/perquisites shall be paid to the Law Researcher.

Selection Criteria:

Selection shall be made on the basis of interview. *Knowledge, experience and expertise in research methodology* shall be assessed during the course of interview. During the interview the candidates shall be required to give presentation reflecting the approach to be adopted for research work.

The State Authority shall reserve the right to short list the applications on the basis of the criteria fixed by the competent authority.

Documentation:

No document is to be attached with the application. The candidates must be in possession of original documents/testimonials regarding their eligibility before submission of their application. At the time of appearing for interview, the applicant shall produce the following original certificates.

- (i) ID Proof
- (ii) Date of Birth Certificate
- (iii) All Certificates of Educational Qualification/Experience.
- (iv) Any other certificate relied upon.

Self attested copies of the aforesaid certificates shall be submitted at the time of scrutiny of documents.

No extra time for production of any document will be given. Failure to produce original testimonial/documents on demand will entail rejection of candidature. No documents created or procured after last date of submission of Application Form will be accepted. The engagement of the candidates will be purely provisional and subject to satisfying all the prescribed eligibility conditions by way of furnishing documentary evidence in support thereof. If on verification at any time during, before or after the recruitment process or even after appointment it is found that a candidate is /has been ineligible, his/her candidature shall stand cancelled without any notice.

General instructions:

- (1) The applicants would be called for the Interview on the basis of the information furnished by them in their application form. They are, therefore, advised to ensure that they fulfill all eligibility conditions before applying. If any candidate is found to have given false information or does not fulfill any of the eligibility conditions, the candidature of such applicant would be cancelled and no correspondence in this regard would be entertained.
- (2) Any application received after the last date shall not be entertained under any circumstances. The Punjab State Legal Services Authority shall not be responsible for any delay including of postal/courier services.
- (3) Engagement as Law Researcher is a full time job and purely contractual in nature. It will not confer any right on the selected candidates to claim regular appointment/continuance in service in the Punjab State Legal Services Authority.
- (4) Announcements regarding Date, Time and Venue of the interview shall be made on the official website of Punjab State Legal Services Authority www.pulsa.gov.in. The candidates are advised to keep on visiting the said website. Punjab State Legal Services Authority shall not be responsible for missing or no receipt of any information on account of his/her failure to checkup with the official website from time to time.
- (5) Applicants in own interest shall read and follow the instructions given in this employment notice, application form and annexure carefully. For violation of any instructions, the application shall stand rejected summarily. No further correspondence will be entertained in this regard.

- (6) The candidate shall bear in mind while applying for the said post that he/she will be required to work even at odd hours and on holidays, if so required.
- (7) No TA/DA will be paid to the candidates appearing for interview.
- (8) All the candidates are advised to regularly visit the website in their own interest. This office shall not be responsible for missing or non receipt of any information on account of his/her failure to check the official website from time to time.
- (9) For research work, the Law Researchers may be asked to visit the different jails and other relevant places from time to time.

Number of Law Researcher to be engaged:-03

Scope of work:

The research work shall primarily be focused on obtaining the information regarding conditions of prisoners and other related aspects relevant for protecting the rights of prisoners in the State of Punjab. For this purpose, Researchers shall structure the proforma in order to obtain the inputs on monthly basis.

Last Date:

The eligible candidates shall submit their application on the prescribed form/specimen form attached herewith duly filled, to the office of the Punjab State Legal Services Authority, Site No. 126, Sector 69, Mohali(SAS Nagar) on working days up to **26.12.2017** till **5.00 PM**. Applications can be submitted personally or sent by registered post to this office.

Any application received after the last date shall not be entertained under any circumstances. The Punjab State Legal

Services Authority shall not be responsible for any delay including of postal/Courier services.

How to apply:

1. Candidates must read the notice and application forms carefully and shall follow the given instructions carefully.
2. Applications incomplete in any respect will be rejected summarily without any correspondence.
3. Candidates shall be careful while filling the particulars/information in the Application Form appended as **Annexure A**. Wrong particulars, misinformation or concealment of the information will lead to rejection of candidature besides other legal consequences. No request for change of any given information would be entertained.
4. Acceptance of submitted applications does not imply that candidate has fulfilled all the eligibility criteria. The applications/information shall be subject to subsequent scrutiny. Application can be rejected at any point of time, if found to be not fulfilling the eligibility criterion.

Date: 04.12.2017

Sd/-
Member Secretary

Annexure-A**Application Format**

Affix a recent passport Size photograph
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APPLICATION FOR THE POST: _____

1. Name in full(Dr./Shri./Smt./Kumari) _____
2. Date and Place of Birth _____
3. Nationality _____
4. Marital Status _____
5. Permanent residential address _____

6. Address for Correspondence _____

7. Contact Telephone Number/Mobile Number _____
8. Email(Compulsory) _____
9. Qualification(beginning with matriculation or equivalent)

Examination Degree/Diploma	University/Board	Subject	Year of Passing	% of marks Class/Grade Distinction

10. Experience Details, if any
11. Work Experience:
 - i. Whether earlier engaged as Law Researcher:
 - ii. Whether enrolled as an advocate:
If yes, date of enrollment:

iii. If participating as an advocate:

If yes, period:

Area(s) of specialization:

iv. If employed:

v. Other details

12. Whether you have knowledge of computer operations:

13. Details of special course, workshop attended, if any:

14. Details of extra-curricular activities, if any:

15. Detail of Hobbies, if any:

Date:

Place:

Signature of Applicant

Declaration by the Applicant

- (i) I certify that particulars/information given in the application form is true and correct according to my knowledge and nothing has been concealed therein and that in case any information/particular(s) is/are found to be false, fabricated, misrepresented, suppressed or concealed, I shall be liable for appropriate legal action including termination, dismissal or discharge even after appointment without any notice.
- (ii) I solemnly affirm and declare that I have never been debarred from appearing at any examination.
- (iii) I understand that if any column is left blank, my application can be rejected.

Date:

Place:

Signature of Applicant